Finding material in the Perry Library

Searching the Library catalogue

LSBU students can search for library resources by going to the Library and Learning Resources homepage at go.lsbu.ac.uk/library.

Library users can also search the catalogue on dedicated catalogue computers in the library.

There is also off-campus access to the library catalogue.
You can search the catalogue by title, author or keyword. Once you have clicked ‘Search’, a list of results will be displayed.

**Search Results**

E-books are available for some titles. To view an e-book, click on **Access this e-book**. If you are off campus you will need to enter your LSBU username and password before accessing electronic resources.

There is a [guide to using e-books](#) on our library website.

- Click on the title of an item to view the detailed record of the book.
**Detailed Record of the Book**

Search: **howitt psychology**

Additional actions:
- Print the document
- Email the document
- Add to a library

Back to results

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**Introduction to qualitative research methods in psychology / Dennis Howitt**

Howitt, Dennis, author.


Available at Perry Library Books (150.721 HOW) plus 3 more.

→ Access this ebook via Ebsco.

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**Items**

<table>
<thead>
<tr>
<th>Location</th>
<th>Class Number</th>
<th>Loan Type</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Perry Library Books</td>
<td>150.721 HOW</td>
<td>2 WEEK LOAN</td>
<td>AVAILABLE</td>
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<td>Perry Library Books - Library</td>
<td>150.721 HOW</td>
<td>2 WEEK LOAN</td>
<td>DUE 31-07-20</td>
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<tr>
<td>Library Use Only</td>
<td>150.721 HOW</td>
<td>2 WEEK LOAN</td>
<td>DUE 31-07-20</td>
</tr>
</tbody>
</table>

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A map of the library will highlight the floor in the library where the item is located. The loan type indicates how long you can borrow the book. The status tells you if the item is available or the date it’s due to be returned.
To find a book or other physical resource in the library, first check the location.

Then make a note of the class number (including the three letters). The number relates to the subject of the book. The three letters are normally the first three letters of the author’s surname. Books are arranged in numerical order and then in alphabetical order by the last three letters of the class number.

The Main Book stock is arranged as follows:

<table>
<thead>
<tr>
<th>Class number</th>
<th>Floor</th>
</tr>
</thead>
<tbody>
<tr>
<td>001 – 339</td>
<td>Level 3 East</td>
</tr>
<tr>
<td>340 – 609</td>
<td>Level 4 East</td>
</tr>
<tr>
<td>610 – 695</td>
<td>Level 3 West</td>
</tr>
<tr>
<td>696 – 999</td>
<td>Level 2 West</td>
</tr>
</tbody>
</table>

Maps of the Perry Library are available throughout the building.

In the Perry Library, resources are arranged in the following collections:

- **Perry Library Main Book stock**: Extends to many floors
- **Perry Library Audio-Visual (e.g. DVDs)**: Level 3 East
- **Perry Library Journals**: Level 3 East
- **Perry Library Law Reference**: Level 4 East
- **Perry Library Closed Stack**: Ask at Level 1 East helpdesk
- **Perry Library Locked Stack**: Ask at Level 1 East helpdesk
- **Perry Library Teaching Practice**: Level 4 East

**Health and Social Care collections**

Copies of many Health and Social Care books are held at the Havering Campus Library in Harold Wood. Items from the Havering Campus Library can be delivered upon request to the Perry Library and vice versa. Please see the [Inter-site Loans](#) link on our library webpages for further information and to make a request.
Once you have made your way to the correct floor, navigate to the correct shelf by checking the signs at the end of each bay of shelves. These signs will tell you what class number ranges are located on those shelves e.g. 350.00-372.12.

Check the numbers on the spines of books, moving from left to right along each individual shelf.

Work your way down the book case, until you find the correct number. Then check the three letters at the end of the class number. Remember books with the same number are shelved alphabetically according to these three letters.
Borrowing an item

Once you have found the items you require, you can borrow them using the self-issue machines on Level 1 East and Level 1 West. Undergraduates may borrow up to 15 items while postgraduates may borrow up to 20. Most books are loanable for 2 weeks.

If you cannot find the item you require on the shelves, check the shelving trolleys on that floor. Alternatively, you may find a book covering similar subject material around the same class number.

If you need any help locating a resource, please ask at one of the helpdesks which are located on Level 1 East, Level 1 West and 3 Bridge.

Accessing other libraries

Students can use other libraries and in some cases borrow books from them if they are members of the Sconul Access scheme. For further information about this scheme and how to register, please visit their website or ask at one of the library helpdesks.

We can also order loan copies of books and photocopies of chapters and articles from other libraries on your behalf. If you are a final year undergraduate or a postgraduate you can request items yourself. If you’re an undergraduate and not in your final year, we need a note from your lecturer saying you require the item for your studies. Please visit the Inter-library loan page on the Perry Library website for further information.
Renewing your loans

All your items are automatically renewed, unless a hold has been placed on them. You will receive emails from the library which will tell you whether your items have been renewed or not. If they cannot be renewed, you must contact the library or return the items otherwise you will incur fines.

Searching for journal articles

Please note the library catalogue does not search inside journal databases or other types of databases that the library subscribes to. Use the ‘Find journal articles and more’ search box (The Discovery Service) on the Library and Learning Resources homepage for a quick search across these resources.

Subject Guides

Alternatively, navigate to your subject guide to access relevant databases for your studies.

For further information about databases relevant to your subject area, please contact the Information Skills Librarians on askalibrarian@lsbu.ac.uk or visit the Research Helpdesk on Level 3 Bridge.

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