Library and Learning Resources
Research and Referencing Skills

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What we’re going to cover today…

✓ Building your search strategy
✓ Finding materials on your subject: Resources on/off-campus
  o Library catalogues
  o Databases
  o Google Scholar
✓ LSBU Harvard Referencing
✓ Help & Advice
There are two things you need to consider…

BEFORE YOU SEARCH
Searching effectively

Keywords

Search strategy
Your keywords are the key to a successful search.
Why synonyms matter...

- Alternative terms used to describe your main keywords.
- These are not always easy to think of, but they make your search faster and more detailed.
Building a search strategy…

- Identify **keywords**
- Consider **alternative terms**
  - Synonyms (different words with similar or almost identical meanings)
  - Alternative spellings
  - Broader or narrower terms
- Consider **limits**
  - Such as articles published in the last 5 years
  - Research within UK only
Search Tips

✓ Phrase Searching
Use quotation marks for words you wish to search as a phrase
  e.g. “renewable energy”

✓ Truncation – use the asterisk * symbol to “cut off” unnecessary
endings and show the word stem to get a multitude of word
variations
  e.g. hous* : housing, house, household, etc.
Search Operators

✓ Use **AND** to connect words with different meanings
  “renewable energy” **AND** cost

✓ Use **OR** to link synonyms
  e.g. green **OR** sustainable

✓ Use **NOT** to exclude topics
  “renewable energy” **NOT** “solar power”
Journals

• The library subscribes to print and online journals.
• Print journals are held on 3 East in alphabetical order
• The catalogue has records of journal titles and journal articles.
What is a journal article?

An **article** is a piece of writing or essay or case study.
- Several articles in each issue of magazine
- Different articles in each issue

A **journal** is an academic magazine.
- Published on a regular basis
- Generally every 3-4 months
- Focusses on a particular subject or area of research
To search for individual journal articles > go to your subject guide > Explore the **Journal Articles** tab.
LSBU Harvard Referencing
What is Referencing?

Providing detailed information on all sources that you use when you are researching and writing your assignment.
Why reference?

- To prove that substantial research has been done to support your analysis
- To give credit to other people’s work
- To enable others to follow up on your work
- Good academic practice!

To avoid plagiarism!
Multiple authors

For three authors or more, put *et al.* after the name of the first author in the in-text citation.

Example: … *Anderson et al.* (2003) concluded that …

*Et al.* is an abbreviation of the Latin *et alia* meaning “and others”.

Note: In your reference list you should list *all* authors
Examples of plagiarism

• Not citing information source which is not “common knowledge”

• ‘Cut & paste’: copying another’s words without quoting or citing

• Paraphrasing another’s words without citing

• Summarising another’s ideas or findings without citing

• Using illustrative materials such as images, diagrams, plans and statistics without citing the source

• Music and moving images…
2 parts of Referencing

In-text citations
• for directly quoting or paraphrasing a source
• located in the body of the work
• contain a short fragment of the full citation

Reference list
• at the end of the work
• shows full citations for sources used in the assignment
In-text citation

Format: (Author, year) – paraphrasing, summarizing
(Author, year, page number) – for direct quotes

e.g. For end of sentence
... other authors have denied this (Hartley, 1999).

As part of sentence
Hartley (1999) suggests that ...

As part of direct quote
“transformation is key to ...” (Hartley, 1999, p.74).
Reference List

✓ Should only contain the details of sources you’ve cited in your work.

✓ Put all your references in one list under the heading ‘Reference list’.

✓ Do not list resources by type.

✓ List references in alphabetical order by the authors’ surnames/names of corporate authors or by the first letter of the reference.
Reference list


Book

author (Surname, Initials)
year published (in brackets) of the book
Title of the book (in italics)
edition (if later than the first)
place of publication: publisher


In-text citation: (Surname, Year published)
Right or wrong?


*wrong*
Journal articles

Author (Surname, Initials)
Publication year
Article title
Journal name
Volume & issue number
First & last page numbers

Example

Abstract

This paper presents a representation for objects based not only on shape and material properties but also on the role that the object plays in the scene. Functionality is introduced as a representation mapping the intrinsic properties of an object in the perceptual and interactive space of an agent and is characterized as an extension of purposive and active vision, active perception and task-oriented approaches. The developed robotic system extracts functional features employed in interactions for piercing and chopping. The representation is presented by means of histograms and Force–Shape maps. Histograms are provided as means of representing the success in accomplishing the various experiments utilizing different tools and materials. Force–Shape maps are provided to represent the learning of object functionalities. The
Website


In-text citation: (Surname, Year published)

In-text citation: (ICE Virtual Library, 2016)
Tips!

✓ Compile your reference list as soon as you start researching
✓ Accurate notes to distinguish your own words/ideas from the work of other people
✓ Check referencing info and guides on your LibGuide
✓ It is better to reference too much than not enough
✓ If you are unsure, ask!
RefWorks

Online reference management software: LSBU has an institutional subscription.

Search for RefWorks on the library search box on my.lsbu or go direct to https://refworks.proquest.com/signup/email/

You’ll need to select LSBU Harvard style

You will still need to check the references
Where to get Help
Library and Learning Resources

Library
Helpdesk – 1 East
library@lsbu.ac.uk
020 7815 6607/6615

IT Support
Helpdesk – 1 West
llr-ithelpdesk@lsbu.ac.uk
020 7815 6678

Digital Skills
Digital Skills Centre
digitalskills@lsbu.ac.uk
020 7815 6610
Library and Learning Resources

Academic Liaison & Teaching Team

Built Environment & Architecture

LLRbea@lsbu.ac.uk

Research Helpdesk, 3 Bridge, Mon-Fri 11-4.30pm
Social Media

LSBU Library and Learning Resources

@LLRlsbu

blog https://libguides.lsbu.ac.uk/llrblog/generalblog

LLR@LSBU
Questions?
Thank you for listening!