Library and Learning Resources
Your LSBU login
With your username and password you can access:

- Wi-Fi – select the eduroam network
- Your LSBU email
- Moodle (VLE)
- My LSBU (Student Portal)
- Your Library account
- Your subject databases
To activate your student IT account

• Go to My LSBU

• Click on either link under the login button.

• Follow the instructions onscreen

• Any problems? Let us know!
Moodle
LLR on Moodle

- Enrol on the LLR Homepage to access tutorials, guides and videos.
- Get regular updates about upcoming workshops and LLR events
- Links through to LibGuides and My LSBU

Search results: 7

LLR Home: Library and IT Support

Leader: Erin Bloxsidge
Leader: Alison Chojna
Leader: Russell Goodwin

This LLR Moodle site provides access to all the information you will need regarding training and development of Library, IT and Digital skills.

This site is accessible by self-enrolment.
Reading Lists
Accessing your Reading List

18/19, Legal Skills, Legal Study, Legal System

Key Module Information
Here you can find information on useful contacts, assessment, the module guide and student feedback.

Weeks 1 and 2: Foundation Programme (all workshops, lectures and seminars)

FILEs: 8 MODULE EVALUATION QUESTIONNAIRE LINK: 1 ASSIGNMENT: 1

Reading Lists
Legal Skills, Legal Study, Legal System (19 items), last updated about 3 days ago
Using the Library
Borrowing

<table>
<thead>
<tr>
<th>Type of Student</th>
<th>Books</th>
<th>DVDs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate (BA, BSc)</td>
<td>15</td>
<td>5</td>
</tr>
<tr>
<td>Postgraduate (PG Dip, CPE, MA, MSc, LLM)</td>
<td>20</td>
<td>5</td>
</tr>
</tbody>
</table>

Fines!
For late return when overdue items are on hold:

- £2 per day per item (up to a maximum of £20 per item)
- 2 day grace period
Layout of the Library

Study Spaces
• Group Study
• Quiet Study
• Silent Study

Law Collection on 3 East and 4 East
Law Ref on 4 East

Library Help desk on 1 East
Student IT Support on 1 West

11 Bookable Group Study Rooms
Digital Devices

- Computers on every floor except Level 3
- MFDs (Multi-Function Devices) – printing, scanning and photocopying
- Laptops – 7 hour load period
- Large Format Printers
- Projectors – until help desk closes
Assistive software

• MindManager – Mind Mapping
  • Also available for download from My LSBU

• ClaroRead Plus – Literacy Support with screen reading

• Spellementsary – spelling assistance
Law LibGuide

https://libguides.lsbu.ac.uk/law

- Library catalogues
- Databases
- Training materials
- Contact details
- Current awareness

A work in progress!
The Library catalogues
How to search

The Library Catalogue

Books
DVDs
Databases
Journals

The Discovery Service

Books
DVDs
Databases
Journals

Journal articles
Newspaper articles
Databases

• Legal Databases
  • Westlaw
  • Lexis

• Academic databases
  • SocIndex
  • Academic Search Complete
  • SAGE etc
Westlaw

Cases
• Also has full text of the Law Reports
• Weekly Law Reports and 30 specialist titles
• Most comprehensive case-finding database for England & Wales
• Brief case histories also included

Legislation
• Legislation in force, including commencement and amendment information

Journals
• Legal Journals Index - shows content of almost all UK legal journals
• 80 full text journals
Lexis Library

Cases

• 40+ specialist law reports in full text
• All England Law Reports/ The Law Reports
• Unreported cases from mid-1980s onwards
• Only source for NI case law

Legislation

• England & Wales - Public & General Acts plus Statutory Instruments
• Full Scottish Parliament Acts and SIs

Journals

• Over 60 full text journals aimed at an academic audience
Search tips

Phrase searching
Westlaw presumes AND between each word – data protection is data AND protection; needs to be “data protection” to search as a phrase.
Lexis presumes phrase searching – data protection is “data protection” unless separated by AND.

Truncation
Use ! as the truncation symbol in the legal databases.
eg. child! would find child, children, childhood.
Use * for academic databases
eg. manag* would find manage, manages, managing etc.
Websites

- Make sure they’re good quality sites!
  - Official sites
  - Follow up recommendations from lecturers or books/journal articles

Leveson inquiry
http://www.levesoninquiry.org.uk/

Human Rights blog
http://ukhumanrightsblog.com/

Guardian newspaper law page
http://www.theguardian.com/law
OSCOLA

• Used only for Law
• Footnotes
• Abbreviations

• OSCOLA bible

• Citing the Law
  https://ilrb.cf.ac.uk/citingreferences/oscola/tutorial/index.html
Further training

• Assignment Surgeries
• Workshops
  • Refworks
  • Literature searching
• Book on via the calendar on the Training tab
Question 1

How many books can you borrow from the library?

15
Question 2

Where will you find your reading lists?

On Moodle – your module sites
Question 3

What would you use to search for a book in the library?

The library catalogue
Question 4

Can you use the Discover Service to search for law reports and cases?

No
Question 5

What can you use the Discovery Service to search for?

Journal articles
Question 6

Do you have to pay for scanning?

No
Question 7

Where is Law Reference in the Library?

4 East
Question 8

Does Westlaw need an AND between search terms?

No

Westlaw presumes there is an AND between each search term
Question 9

Does Lexis presume phrase searching?

Yes

Lexis presumes data protection is “data protection”. Separate out search terms using AND – data AND protection.
Question 10
What referencing system is used in Law?

OSCOLA
Where to get Help
Library and Learning Resources

Library
Helpdesk – 1 East
library@lsbu.ac.uk
020 7815 6607/6615

IT Support
Helpdesk – 1 West
llr-ithelpdesk@lsbu.ac.uk
020 7815 6678

Digital Skills
Digital Skills Centre
digitalskills@lsbu.ac.uk
020 7815 6610
Library and Learning Resources

Academic Liaison Team (ALT)

Law and Social Sciences
LLRLss@lsbu.ac.uk

Research Helpdesk, 3 Bridge
Mon-Fri 12.00-4pm
Student Services

Disability and Dyslexia Support (DDS)
disability@lsbu.ac.uk
0207 815 6454

Student Life Centre
Borough Road
MyLSBU link

Skills for Learning
S4L@lsbu.ac.uk
020 7815 6454
MyLSBU link
Social Media

Search in Facebook for LSBU Library and Learning Resources

Search Twitter for @LLRIsbu

Read our blog: https://libguides.lsbu.ac.uk/llrblog/generalblog

Find us on Instagram   LLR@LSBU
Any questions?