Can I join LSBU library as a member of the public?

Yes! Visitor membership of LSBU library is available on the following terms:

**Terms of membership**

**Membership cost:**

£100 for 6 month membership  
£150 for 12 month membership

**Membership includes:**

- Access to the Library general study spaces during our [standard opening hours](http://www.lsbu.ac.uk/about-us/policies-regulations-procedures)
- Access to our books and print journals on a reference only (non-borrowing) basis
- Access to the LSBU Visitor Wi-Fi network  
- General enquiry assistance from staff on our help desks
- You can request a guest account for printing (from your own device) or photocopying via our copiers. Printing and photocopying is chargeable

1. Wi-Fi connection may be subject to maintenance or downtime, we cannot guarantee network will be available at all times

2. Any access to LSBU network or computer systems is provided in line with LSBU’s Internet Procedures and Guidelines, which may be found at: [http://www.lsbu.ac.uk/about-us/policies-regulations-procedures](http://www.lsbu.ac.uk/about-us/policies-regulations-procedures).

The following services are NOT included:

- Access to our networked PCs or our electronic resources (e-journals, e-books and databases)
- Borrowing of books or laptop PCs, or access to our DVD collection
- Booking of our group study rooms – these can be accessed if not in use by LSBU students but must be vacated if students have a booking, or otherwise at the request of LSBU staff
- While we are happy to offer help with general enquiries we cannot offer extensive research support or detailed IT support
**Access Conditions**

Membership and access to LSBU is subject to the following conditions and can be suspended or cancelled with no refund if they are breached. As a member of our library you agree to:

- To show my identity card on entry to the library or when requested by a member of staff
- To treat library staff and other library users with respect and courtesy at all times
- To not remove or damage any library materials. You may be charged for any loss or damage to library materials caused by you.
- You are responsible for informing us of any changes to your personal details (for example, change of address).
- If you lose your library membership card, you must notify the library as soon as you are able in person or by emailing library@lsbu.ac.uk

If you’d like to apply for a visitor access card then please read our data protection information below and confirm your acceptance by clicking on the link at the bottom of the page. NB – you’ll need to attach a passport photo as part of your application.

**Your personal data**

Please read our full data protection policy

In order to facilitate your library membership, we will need to keep on file your name, email address and photograph.

The personal details you've supplied (including photo) will be stored on a secure system and accessible only to LSBU staff in line with this agreement.

We won’t pass your personal details on to other companies

We’ll hold this information for the period of your membership and it will be stored for a period (up to 6 months) after expiry of your membership to help us process any membership renewal. After this, the information will be deleted. You can request deletion earlier after expiry of your membership if you wish.

You can also contact us at any time to request the personal information we hold on you or to request that data be updated.

Payment for Library access is handled by the University’s 3rd party payment handling system and the University’s terms and conditions for e-payments can be found via their page https://payonline.lsbu.ac.uk/library

Payment for library membership is not refundable. Membership is only available to those aged 18 or over. Click below to apply.

I agree to the terms and conditions mentioned above and wish to apply for visitor membership.