Library and Learning Resources
We will look at:

- Overview of library services
- Finding e-books
- Searching the databases for journal articles
Your LSBU login
My.lsbu.ac.uk
With your username and password you can access:

- Wi-Fi – select the Eduroam network
- Your LSBU email
- Moodle (VLE)
- My LSBU (Student Portal)
- Your Library account
- Your subject databases
Accessing your Reading List

lsbu.rl.talis.com

Search for lists, modules & courses

Browse hierarchy | Recent changes
Accessing your Reading List

Concepts of Management

2019-2020
By Helen Ismael
Updated 2 months ago
Linked to BBS_4_COM

Table of Contents   View: All   Citation Style: None

Management & organisational behaviour
Book   by Laurie J. Mullins; Gill Christy   2016   Core

Self-learning videos
All students need to register for an user account on Lynda.com in order to watch the videos. Please click the link and you will be asked to login with your L5BU username and password.

Study Skills Fundamentals videos
Website   Core

Online Marketing Fundamentals - Social Media marketing
Website   Core
Using the Library
<table>
<thead>
<tr>
<th></th>
<th><strong>Building opening times</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Monday – Friday</strong></td>
<td>8am - midnight</td>
</tr>
<tr>
<td><strong>Weekend</strong></td>
<td>9am – 9pm</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th><strong>Perry Library helpdesk (1 East) opening times</strong></th>
<th><strong>IT helpdesk (1 West) opening times</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Monday</strong></td>
<td>8:30am – 8:50pm</td>
<td>8:30am – 8:50pm</td>
</tr>
<tr>
<td><strong>Tuesday – Friday</strong></td>
<td>8:30am – 6:50pm</td>
<td>8:30am – 6:50pm</td>
</tr>
<tr>
<td><strong>Weekend</strong></td>
<td>10am – 4:20pm</td>
<td>10am – 4:20pm</td>
</tr>
</tbody>
</table>
### Borrowing

<table>
<thead>
<tr>
<th>Type of Student</th>
<th>Books</th>
<th>DVDs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate (BA, BSc)</td>
<td>15</td>
<td>5</td>
</tr>
<tr>
<td>Postgraduate (PG Dip, CPE, MA, MSc, LLM)</td>
<td>20</td>
<td>5</td>
</tr>
</tbody>
</table>

**Fines!**
For late return when overdue items are on hold:
- £2 per day per item (up to a maximum of £20 per item)
- 2 day grace period
Auto-renewals

All items will automatically be renewed, UNLESS:

• The item is reserved by another borrower.

• There is another issue with your library account (eg outstanding charges, or your account has expired.)
## Auto-renewal email

The following items have been automatically renewed. Please see below for the new due date(s):

<table>
<thead>
<tr>
<th>Title</th>
<th>Author</th>
<th>Call Number</th>
<th>Barcode</th>
<th>Due Date</th>
<th>Renewed</th>
</tr>
</thead>
<tbody>
<tr>
<td>C++ for everyone</td>
<td>Horstmann, Cay S.</td>
<td>005.133 HOR</td>
<td>Barcode: 30102009189760</td>
<td>Wednesday 26 June 2019</td>
<td>RENEWED</td>
</tr>
<tr>
<td>Designing media</td>
<td>Moggridge, Bill</td>
<td>006.7 MOG</td>
<td>Barcode: 30102009669407</td>
<td>Wednesday 19 June 2019</td>
<td></td>
</tr>
<tr>
<td>Gamestorming: a playbook for innovators, rulebreakers, and changemakers</td>
<td>Gray, David</td>
<td>658.4022 GRA</td>
<td>Barcode: 30102009698398</td>
<td>Wednesday 26 June 2019</td>
<td>RENEWED</td>
</tr>
<tr>
<td>Fiber-optic communication systems</td>
<td>Agrawal, G. P.</td>
<td>621.38275 AGR</td>
<td>Barcode: 30102009672914</td>
<td>Wednesday 26 June 2019</td>
<td>RENEWED</td>
</tr>
</tbody>
</table>
To **borrow** and **return** books from the library, please use the self-service machines.
Study Spaces
• Group Study
• Quiet Study
• Silent Study

Library Help desk on 1 East
Student IT Support on 1 West

11 Bookable Study Rooms
Digital Devices

• Computers on every floor except Level 3
• MFDs (Multi-Function Devices) – Printing, scanning and photocopying
• Laptops – 10 hour loan period
• Large format printers
Accessibility
Disability and Dyslexia Support (DDS)

- Extra time on books you borrow
- Private study areas if you qualify
- Extra help in the library
- Assistive technology
- Photocopying and scanning
- Books by post
- Books put aside for you

- More details on what the library offers on LibGuides

Contact a disability advisor to register
- 0207 815 6454 or disability@lsbu.ac.uk
- Student Life Centre helpdesk
Searching for Journal articles via Database searching

Identify your key words!
Keywords

Discuss the relationship between leadership and company performance.
Keywords

Discuss the relationship between leadership and company performance.
Google Scholar provides a simple way to broadly search for scholarly literature.

Just type “Scholar” in Google.
Finding market research reports

Mintel

Passport GMID

UK

Global
Referencing

• LSBU Harvard Referencing Style – Unique to LSBU, see our guides for info

• Reference as you read & ask for help early! – Visit the Research Help Desk

• Online guides and workbooks on the Libguides
Harvard LSBU style – two elements

1. In-text citation (Author, year) or (Author, year, page)

• .......embedded in policy and practice (McCormack and McCance, 2017).

• McCormack and McCance (2017) suggest that ...........

• “Person-centred care is a philosophy that values individuals’ own unique values, personality, personal history and the right of each person to respect, dignity and to participate fully in their life choices.” (McCormack and McCance, 2017, p. 133)

2. Reference list
Multiple authors

For three authors or more, put et al. after the name of the first author in the in-text citation.

Example: … Anderson et al. (2017) concluded that …

Et al. is an abbreviation of the Latin et alia meaning “and others”.

Note: In your reference list you should list all authors.
Where to get Help
1:1 support

Book a 1:1 with an Information Skills Librarian

go.lsbu.ac.uk/askalibrarian
• Database Searching e.g. Journal articles
• Referencing
• Using RefWorks

Email queries: askalibrarian@lsbu.ac.uk

Research Helpdesk
3 Bridge
Mon-Fri 12.00-4pm
Social Media

Search in Facebook for LSBU Library and Learning Resources

Search Twitter for @LLRlsbu

Read our blog: https://libguides.lsbu.ac.uk/llrblog/generalblog

Find us on Instagram   LLR@LSBU
Any questions?