Welcome to the Library!
Your LSBU login
With your username and password you can access:

- Wi-Fi – select the eduroam network
- Your LSBU email
- Moodle (VLE)
- My LSBU (Student Portal)
- Your Library account
- Your subject databases
Moodle
LLR on Moodle

- Enrol on the LLR Homepage to access tutorials, guides and videos.
- Get regular updates about upcoming workshops and LLR events.
- Links through to LibGuides and My LSBU.
Reading Lists
Using the Library
Study Spaces
• Group Study
• Quiet Study
• Silent Study

Library Help desk on 1 East
Student IT Support on 1 West

11 Bookable Study Rooms
Law Section
4 East

- Textbooks
- Law reference books
- Law encyclopedias
- Kemp and Kemp
- Law Report series’
Borrowing

Fines!
For late return when overdue items are on hold:
•  £2 per day per item (up to a maximum of £20 per item)
•  2 day grace period

<table>
<thead>
<tr>
<th>Type of Student</th>
<th>Books</th>
<th>DVDs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate (BA, BSc)</td>
<td>15</td>
<td>5</td>
</tr>
<tr>
<td>Postgraduate (PG Dip, CPE, MA, MSc, LLM)</td>
<td>20</td>
<td>5</td>
</tr>
</tbody>
</table>
Auto-renewals

All items will automatically be renewed, UNLESS:

• The item is reserved by another borrower.

• There is another issue with your library account (eg outstanding charges, or your account has expired.)
The following items have been automatically renewed. Please see below for the new due date(s):

C++ for everyone
Horstmann, Cay S.,
005.133 HOR Barcode: 30102009189760
Due date: Wednesday 26 June 2019  RENEWED

These items could not be renewed and are due on 19 June 2019:

Designing media
Moggridge, Bill.
006.7 MOG Barcode: 30102009669407
Due date: Wednesday 19 June 2019

The following items have been automatically renewed. Please see below for the new due date(s):

Nonobject
Lukić, Branko.
745.5 LUK Barcode: 30102009698281
Due date: Wednesday 26 June 2019  RENEWED

Gamestorming: a playbook for innovators, rulebreakers, and changemakers
Gray, David,
658.4022 GRA Barcode: 30102009698398
Due date: Wednesday 26 June 2019  RENEWED

Fiber-optic communication systems
Agrawal, G. P.
621.38275 AGR Barcode: 30102009672914
Due date: Wednesday 26 June 2019  RENEWED
Digital Devices

- Computers on every floor except Level 3
- MFDs (Multi-Function Devices) – Printing, scanning and photocopying
- Laptops – 10 hour loan period
- Large format printers
Accessibility
Disability and Dyslexia Support (DDS)

• Extra time on books you borrow
• Private study areas if you qualify
• Extra help in the library
• Assistive technology
• Photocopying and scanning
• Books by post
• Books put aside for you

• More details on what the library offers on LibGuides

Contact a disability advisor to register
– 0207 815 6454 or disability@lsbu.ac.uk
– Student Life Centre helpdesk
Assistive software

- MindManager – Mind Mapping
  - Also available for download from My LSBU

- ClaroRead Plus – Literacy Support with screen reading

- Spellementary – spelling assistance
Digital Skills Training Team

- Word
- Excel
- PowerPoint
- Moodle assignment submissions
- Building basic websites
- NVivo
- SPSS
- MindManager
- ClaroRead
- Moodle
- Turnitin
- My.lsbu
- Bristol Online Surveys

MS Office Specialist
- Access
- Excel
- Outlook
- PowerPoint
- Word
Law LibGuide

https://libguides.lsbu.ac.uk/law

- Library catalogues
- Databases
- Training materials
- Contact details
- Current awareness
The Library catalogues
How to search

The Library Catalogue
- Books
- DVDs
- Databases
- Journals

The Discovery Service
- Books
- DVDs
- Databases
- Journals
- Journal articles
- Newspaper articles
Find this book

Emily Finch and Stefan Fafinski, *Legal Skills* (7th edn, Oxford University Press 2019)
• Law textbooks database
• Paid for by the Law Department
• All books available from the library catalogue
Liz Campbell, ‘Criminal records and human rights’ (2017)
Crim. L.R. 9 696
First page number
Cardiff Index to Legal Abbreviations

http://www.legalabbrevs.cardiff.ac.uk/

• Free resource
• Type in a legal abbreviation (eg from a citation or reference)
  • eg WLR – Weekly Law Reports
Researching your topic: using journal databases

https://libguides.lsbu.ac.uk/law
Databases

• Legal Databases
  • Westlaw
  • Lexis

• Academic databases
  • SocIndex
  • Academic Search Complete
  • SAGE etc
Westlaw

Cases
• Also has full text of the Law Reports
• Weekly Law Reports and 30 specialist titles
• Most comprehensive case-finding database for England & Wales
• Brief case histories also included

Legislation
• Legislation in force, including commencement and amendment information

Journals
• Legal Journals Index - shows content of almost all UK legal journals
• 80+ full text journals
Searching Westlaw

- Index of Legal Terms: Search for definitions in legal dictionaries and in Westlaw UK’s Cases, Legislation and Journals.
- Crime: Search all criminal law resources from across Westlaw UK’s content collections. Browse specific areas of criminal law and practice.
- News: Search national and international news sources for the latest news or access the comprehensive archive of stories.
- Personal Injury: Keep up-to-date with the latest developments, with direct access to Lawtel and Kemp Quantum Reports.

Search for specific resources.
Phrase searching
Westlaw presumes AND between each word – data protection is data AND protection; needs to be “data protection” to search as a phrase.

Truncation
Use ! as the truncation symbol in the legal databases.
eg. child! would find child, children, childhood.
Lexis Library

Cases

• 40+ specialist law reports in full text
• All England Law Reports/ The Law Reports
• Unreported cases from mid-1980s onwards
• Only source for NI case law

Legislation

• England & Wales - Public & General Acts plus Statutory Instruments
• Full Scottish Parliament Acts and SIs

Journals

• Over 60 full text journals aimed at an academic audience
Searching Lexis

Use tabs for specific resources

Newspapers tab

Quick search box
Searching Lexis

Phrase searching
Lexis presumes phrase searching – data protection is “data protection” unless separated by AND.

Truncation
Use ! as the truncation symbol in the legal databases.
eg. child! would find child, children, childhood.

Use * for academic databases
eg. manag* would find manage, manages, managing etc.
Websites

• Make sure they’re good quality sites!
  • Official sites
  • Follow up recommendations from lecturers or books/journal articles

Leveson inquiry
http://www.levesoninquiry.org.uk/

Human Rights blog
http://ukhumanrightsblog.com/

Guardian newspaper law page
http://www.theguardian.com/law
OSCOLA Referencing

https://libguides.lsbu.ac.uk/law/oscola

• Used only for Law
• Footnotes
• Abbreviations

• OSCOLA bible

• Citing the Law
  https://ilrb.cf.ac.uk/citingreferences/oscola/tutorial/index.html
Accessing other libraries

- Interlibrary loans
  - Up to 20 requests per year

- SCONUL Access
  - Access other university libraries around the UK
  - May have borrowing rights
  - Generally access to print resources only
  - Eduroam allows laptop Internet access at some institutions

Library Services LibGuide
https://libguides.lsbu.ac.uk/library
Further training

- Assignment Surgeries
- Workshops
  - Refworks
  - Literature searching
- Book on via the calendar on the Training tab
Where to get Help
Library and Learning Resources

Library
Helpdesk – 1 East
library@lsbu.ac.uk
020 7815 6607/6615

IT Support
Helpdesk – 1 West
llr-ithelpdesk@lsbu.ac.uk
020 7815 6678

Digital Skills
Digital Skills Centre
digitalskills@lsbu.ac.uk
020 7815 6610
1:1 support

Book a 1:1 with an Information Skills Librarian
go.lsbu.ac.uk/askalibrarian
• Database Searching e.g. Journal articles
• Referencing
• Using RefWorks

Email queries: askalibrarian@lsbu.ac.uk

Research Helpdesk (from 7th October)
3 Bridge
Mon-Fri 12.00-4pm
Social Media

Search in Facebook for LSBU Library and Learning Resources

Search Twitter for @LLRIsbu

Read our blog: https://libguides.lsbu.ac.uk/llrblog/generalblog

Find us on Instagram  LLR@LSBU
Any questions?